**NOTICE OF**

**PARISH COUNCIL MEETING**

Wednesday 11th January 2017

at 7.00pm in Tunstall Community Hall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

# Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation - To receive:
	1. Reports or comment from any member of the public
	2. Reports from County and District Councillors
4. To agree Minutes of meeting dated 9th November 2016
5. To receive update from Clerk on Duck Lane access and proposal from Mr Steven Smith.
6. Planning:
	1. To discuss and agree response to the following Applications received:
		1. DC/16/5293/FUL – Number of alterations to 1 Heath Cottages, Heath Cottages Lane, Tunstall
		2. *Any other applications forthcoming*
7. Finance Matters:
	1. To review accounts for November and December 2016.
	2. To discuss the re-drafted budget for 2017/2018 – sent to Councillors on 10th Nov 2016
	3. To review our Internal Controls and efficiency of Internal Audit (mail sent on 9th Dec)
	4. To authorise the following Invoices for Payment:
		1. J Hallett (Clerk) – Office + mileage expenses £93.70
		2. Ipswich Borough Council (Play Park inspections) £364.32
		3. Mr R Wilson (Grass cutting at The Fields) £46.00
		4. SALC (Web site training and Networking Day) £45.60
		5. SC Norse (One Quarter Grass cutting) £166.50
		6. Any invoices coming forth…
	5. To note Payments made since last meeting:
		1. J Hallett (3 Months’ Salary) £870.24
		2. Smith of Derby Ltd (Church Clock Cleaning) £238.80
		3. Tunstall PCC (Half of cost of Bulletin for 2016) £51.12
	6. To note Payments received since last meeting:
		1. VAT Reclaim £145.44
		2. Tunstall Community Centre (Grass cutting contribution) £200.00
	7. To note Bank Balances as at 31st December 2016:
		1. Barclays Bank (Current Account) £6,369.20
		2. IBS (Tunstall Parish Council) £10,785.23
		3. IBS (Tunstall Common Fund) £29,143.76
8. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:
	1. To discuss suitable response to Suffolk Minerals & Waste Local Plan - Issues & Options Consultation
	2. To receive letter from Snape PC regarding setting up a group to discuss feasibility of funding a PCSO
9. Highways:
10. To discuss request for reduction to 30mph for Orford Road (between village and Common) and options suggested by SCC Highways
11. To receive an update on the purchase of Speed Indicator Device
12. To review correspondence regarding the incorrect size pipes in the Green Man Pond overflow.
13. To discuss the flooding opposite the Wantisden Road/Orford Road junction
14. To discuss the footpath between the two Hocketts Crescents
15. Community Centre – To discuss action to be taken to prepare for applying for grants to improve facilities at the Community Centre

*Exclusion of press and public due to confidential nature of this item*

1. Clerk:
	1. To discuss a Pension Scheme for the Clerk and percentage contribution from Tunstall Parish Council

*Return of press and public to meeting*

1. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett

Clerk to Tunstall Parish Council, 5th January 2017