**NOTICE OF**

**ANNUAL PARISH COUNCIL MEETING**

Wednesday 10th May 2017

at 7.30pm♎ in Tunstall Community Hall Committee Room

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

# Agenda

1. To elect the Chairman of the Council for 2017/18 and signing of the ‘Declaration of Acceptance of Office’
2. To receive Apologies for absence
3. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
4. Public Participation - To receive:
   1. Reports or comment from any member of the public
5. To elect the Vice- Chairman of the Council for 2017/18 and signing of the ‘Declaration of Acceptance of Office’
6. To appoint persons to the following offices:
   1. Tree Warden
   2. Footpaths Warden
   3. SALC Representative
7. To agree Minutes of meeting dated 8th March 2017
8. To discuss Tunstall Parish Council’s position on proposed development at Snape Maltings
9. Planning:
   1. To discuss and agree response to the following Applications received:
      1. DC/17/1350/FUL - Extension at The Lodge, Dunningworth Hall, Dock Farm Road, Tunstall
      2. Any other applications forthcoming
10. Finance Matters:
    1. To agree Accounts for 2016/2017 and to acknowledge Internal Audit Report
    2. To complete Annual Return for External Audit and Annual Governance Statement
    3. To review accounts for April 2017
    4. To authorise the following Invoices for Payment:
       1. J Hallett (Clerk) – Office + mileage expenses £tbc
       2. Tunstall Bowls Club (2017 Grant) £300.00
       3. Tunstall PCC (2017 Grant) £200.00
       4. Suffolkbiz (Web site hosting and maintenance) £100.00
       5. SALC (Payroll costs) £18.00
       6. T Brown (Internal Audit) £120.00
       7. SC Norse (Grass cutting) £166.50
       8. Any invoices coming forth…
    5. To note Payments made since last meeting:
       1. None
    6. To note Payments received since last meeting:
       1. Precept (50%) £4,072.38
    7. To note Bank Balances as at 30th April 2017:
       1. Barclays Bank (Current Account) £tbc
       2. IBS (Tunstall Parish Council) £10,785.23
       3. IBS (Tunstall Common Fund) £29,032.51
11. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:
    1. To discuss letter to Forestry Commission with reference to the management of local land
    2. To receive an update on the Parish Review returns
12. Community Centre/Recreation Ground:
    1. To discuss the Parish Council’s responsibilities for maintaining the access road to the Community Hall
13. Highways:
    1. To receive an update on the outstanding Highways issues list
    2. To receive an update on the rota for the Speed Indicator Device
14. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett

Clerk to Tunstall Parish Council, 27th April 2017