**NOTICE OF**

**TUNSTALL PARISH COUNCIL MEETING**

Wednesday 13th September 2017

at 7.00pm in Tunstall Community Hall Committee Room

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

# Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. To co-opt a Parish Councillor and signing of the Declaration of Acceptance of Office
4. Public Participation - To receive:
   1. Reports or comment from any member of the public
   2. Reports or comments from District and County Councillors
5. To agree Minutes of meeting dated 12th July 2017
6. To discuss Planning Exhibition held by AOEP/T on 12th September and to debate if TPC wish to make a formal comment at this stage
7. To discuss seeking legal advice for Council’s position with reference to Duck Lane
8. To discuss Action Plan derived from results of the Parish Review 2017
9. Adoption of the Tunstall Community Emergency Plan – September 2017
10. Planning:
    1. To discuss and agree response to the following Applications received:
       1. DC/17/3661/FUL – Conversion of a Garage to guest accommodation at Trail Cottage, 2 Mill Lane, Tunstall Common
       2. Any other applications forthcoming
11. Finance Matters:
    1. To review accounts for July and August 2017
    2. To authorise the following Invoices for Payment:
       1. J Hallett (Clerk) – Office + mileage expenses £138.50
       2. Any invoices coming forth…
    3. To note Payments made since last meeting:
       1. Print 4 U (Booklets) £81.00
       2. BDO LLP (External Audit) £120.00
       3. S C Norse (Grass Cutting) £166.50
       4. J Hallett (3 months’ wages) £721.68
    4. To note Payments received since last meeting:
       1. None
    5. To note Bank Balances as at 31st August 2017:
       1. Barclays Bank (Current Account) £2,100.97
       2. IBS (Tunstall Parish Council) £10,785.23
       3. IBS (Tunstall Common Fund) £32,415.02
12. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:
    1. Notification of a change in Insurer
    2. To discuss Sgt Scott Cullum’s retirement and the news that he will not be replaced
13. Tunstall Common – To discuss letter received from Dr Therese Coffey MP
14. Highways:
    1. To discuss any outstanding Highways matters (Flooding outside Church Farm Barn and ditch in Wantisden Road)
15. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett

Clerk to Tunstall Parish Council, 6th September 2017