TUNSTALL PARISH COUNCIL

Mrs Judi Hallett (Clerk to the Parish Council)
Manor Farm, Hollesley, Woodbridge, Suffolk IP12 3NB

NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Wednesday 13th January 2021

at 7.00pm via Zoom Video Conference

PLEASE SEE BELOW FOR MEETING ATTENDANCE DETAILS

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence

2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)

3. Public Participation (**15 Minutes Maximum**) - To receive:
    a. Reports or comment from District and/or County Councillors
    b. Reports or comment from any member of the public

4. To agree Minutes of meeting dated 9th December 2020

5. Finance Matters:
    a. To review accounts for December 2020
    b. To discuss and agree Budget for 2021/22
    c. To discuss and agree Precept Request amount for 2021/22
    d. To confirm Grant Requests (to be paid April 2021)
    e. To review our Internal Accounting Procedures and the suitability of our Internal Auditor
    f. To consider amended the General Reserves Policy to reduce it to between 50% and 100% of Precept value
    g. To authorise the following Invoices for Payment:
        i. Tunstall Parish Council (trans of funds back to Savings Acc) £5,000.00
        ii. K Gwynne-Vince (TET Prizes) £119.35
        iii. J Hallett (Previous two months expenses) £90.63
        iv. Any other invoice presenting
    h. To note Payments made since last meeting:
        i. None
    i. To note Payments received since last meeting:
        i. None

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j. To note Bank Balances as at 31st December 2020:

i.	Barclays Bank (Current Account)	£tbc
ii.	IBS (Tunstall Parish Council)	£1,445.82
iii.	IBS (Tunstall Common Fund)	£57,872.20

6. Multi-Use Games Area – to receive an update on the project from Cllrs. Vince and Smith

7. Communication – To discuss which of the PC's current work should be promoted and how to achieve this

8. Planning:
   a. To discuss and agree response to the following Applications received:
      i. None
      ii. Any other applications forthcoming

9. Highways
   a. To receive an update on Highways issues raised with Cllr. Reid (Letter sent 23rd November 2020)
   b. To receive an update on Phase II of the Tunstall Drainage Remedial Works
   c. To discuss purchasing a second Speed Indicator Device (SID) for the Common and Snape Maltings Areas of Tunstall
   d. To discuss flooding on School Road / Blaxhall Church Road (and the suggestion the HSE should be involved)

10. Recreation Ground/Community Centre:
    a. To discuss establishing the 'Tunstall Play Park Regeneration Project'

11. Documentation – To review and accept where appropriate:
    a. Suffolk Code of Conduct (2014) – *sent to Councillors on 5th January 2021*
    b. Risk Assessment (Financial) - *sent to Councillors on 5th January 2021*
    c. Risk Assessment (MUGA) - *sent to Councillors on 5th January 2021*
    d. Risk Assessment (Catchment Pit) - *sent to Councillors on 5th January 2021*

12. To receive agenda items for next meeting and agree date of Next Meeting (13th January 2021)

Judi Hallett

Clerk to Tunstall Parish Council, 7th January 2021

Zoom Video Conference Details

Link: https://us02web.zoom.us/j/83802096675?pwd=NmtkTDd1aEZudU42YTlEVytWZFRlZz09
Meeting ID: 838 0209 6675
Passcode: 000661
Audio Number: 0131 460 1196