

TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Thursday 12th January 2023

at 7.00pm in Tunstall Community Hall, Ashe Road, Tunstall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from any member of the public
 - b. Reports from County and District Councillors
4. Highways
 - a. To receive an update for estimated costs for Orford Road
 - b. To receive an update for ongoing flooding issues on School Road
 - c. To elect an additional representative for the Joint Parish Traffic Initiative
 - d. To discuss and review data from the speed indicator device
5. To agree Minutes of meeting dated 3rd November 2022.
6. To accept and acknowledge resignation from Cllr. Vince and agree additional bank signatories
7. To elect a representative for the Alde and Ore Estuary Partnership
8. To review and discuss Action Log.
9. Recreation Ground/Community Hall:
 - a. To receive update of the Community Hall Charity/Committee.
 - b. To elect a Parish Council representative for Tunstall Community Hall Management Committee.
10. To appoint a Councillor to inspect the Catchment pit quarterly.
11. Tunstall Common/Forest
 - a. To receive update from Cllr. Ross for Tunstall Common/Forest.
12. To receive an update for the Sea Link and Euro Link consultations.

13. To appoint a non-signatory Councillor to conduct reviews of the system of internal control on a quarterly basis with a written report of any findings to be submitted to the Council.
14. To appoint a Councillor to have responsibility for bank reconciliation checks.
15. To discuss and decide if the new salary rate should be applied to the Clerks salary as per 2022-23 National Salary Award – *sent to Councillors 28th November 2022*
16. To discuss and decide locations for dog fouling signs/stickers.
17. To discuss and decide any actions to assist with School Transport to Farlingaye – in conjunction with messages received from a resident.
18. To discuss Outdoor ‘Sport’ and ‘Play’ funds, including votes received and agree next steps.
19. Finance Matters:
- a. To receive Accounts as of 31st December 2022.
 - b. To discuss draft budget for 2023/2024.
 - c. To discuss and agree precept
 - d. To authorise the following Invoices for Payment:

i. Suffolk Coastal Norse (Grass cutting)	£582.19
ii. T Pollock (Clerks expenses)	£124.04
 - e. To note Payments made since last meeting:

i. Suffolk Digital (Bulletin 6 months)	£486.00
ii. HMRC	£10.60
iii. T Pollock (Clerks salary, November)	£292.92
iv. Tunstall Community Hall (office hire)	£300.00
v. Tunstall Community Hall (hall hire)	£80.00
vi. T Pollock (Clerk expenses)	£117.40
vii. T Pollock (Clerks salary, December)	£293.12
viii. HMRC	£10.40
ix. Tunstall Community Hall (hall hire)	£80.00
 - f. To note Payments received since last meeting:

i. Natural England	£6,736.00
ii. Suffolk Building Society (interest)	£637.70
 - g. To note Bank Balances as of 31st December 2022:

i. Barclays Bank (Current Account)	£tbc
ii. Suffolk BS (Tunstall Parish Council)	£6,462.10
iii. Suffolk BS (Tunstall Common Fund)	£71,347.83
iv. Natwest (MUGA Account)	£tbc
20. Planning:
- a. To discuss and agree response to the following Applications received:
None at time of publishing
 - b. Any other applications forthcoming
21. Documentation – to review and accept where appropriate:
- a. Suffolk Code of Conduct (2020)
 - b. Internal Controls – *sent to Councillors 6th January 2023*
22. Meetings – To receive agenda items for next meeting and agree date of Meetings.

Tiffany Pollock

Clerk to Tunstall Parish Council, 6th January 2023