

# TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

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## NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Thursday 9<sup>th</sup> March 2023

**at 7.00pm in Tunstall Community Hall, Ashe Road, Tunstall**

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
  - a. Reports or comment from any member of the public
  - b. Reports from County and District Councillors
4. Highways
  - a. To receive an update for estimated costs for Orford Road
  - b. To receive an update for ongoing flooding issues on School Road
  - c. To elect an additional representative for the Joint Parish Traffic Initiative
  - d. To discuss and review data from the speed indicator device
5. To agree Minutes of meeting dated 12<sup>th</sup> January 2023.
6. To discuss Kings Coronation celebration.
7. To discuss repairs required in the Children's play area.
8. To review and discuss Action Log.
9. To accept and acknowledge resignation from Cllr. Bessey.
10. Recreation Ground/Community Hall:
  - a. To receive update of the Community Hall Charity/Committee, including signing of the management agreement.
  - b. To elect a Parish Council representative for Tunstall Community Hall Management Committee.
11. Tunstall Common/Forest
  - a. To receive update from Cllr. Ross for Tunstall Common/Forest.
12. To discuss and consider a donation of £150.00 - £200.00 towards The Great Tunstall Get Together on Saturday 1<sup>st</sup> July 2023.

13. To appoint a non-signatory Councillor to conduct reviews of the system of internal control on a quarterly basis with a written report of any findings to be submitted to the Council.

14. To appoint a Councillor to have responsibility for bank reconciliation checks.

15. To discuss received estimates so far for projects for the Outdoor 'Sport' and 'Play' funds and agree next steps.

16. Finance Matters:

- a. To receive Accounts as of 28<sup>th</sup> February 2023.
- b. To authorise the following Invoices for Payment:
  - i. East Suffolk Licence for use of land for village sign £19.03
- c. To note Payments made since last meeting:
  - i. T Pollock (Clerks salary, January) £292.92
  - ii. T Pollock (Clerks salary, February) £292.92
  - iii. HMRC £10.60
- d. To note Payments received since last meeting:
  - i. Suffolk County Council (Grant – Cllr. Reid, Cost of Living event) £101.43
- e. To note Bank Balances as of 28<sup>th</sup> February 2023:
  - i. Barclays Bank (Current Account) £tbc
  - ii. Suffolk BS (Tunstall Parish Council) £6,462.10
  - iii. Suffolk BS (Tunstall Common Fund) £71,347.83
  - iv. Natwest (MUGA Account) £tbc

17. Planning:

- a. To discuss and agree response to the following Applications received:
  - i. DC/22/4019/ARM Proposal: Approval of Reserved Matters of Planning Permission DC/20/3890/OUT - Outline Application (With Some Matters Reserved) - Residential development for up to 75 dwellings, with associated open space, including community orchards and allotments, along with play space and integrated public rights of way | Land At Redwald Road Rendlesham Suffolk IP12 2TZ Site address: Land At , Redwald Road , Rendlesham, Suffolk, IP12 2TZ.
- b. Any other applications forthcoming:
  - ii. To discuss and agree a format for a public consultation for proposed planning behind the play area and Tunstall Bowls Club.

18. Documentation – To approve adoption or acknowledge review of the following documentation:

- a. Risk Assessment (Catchment Pit, March 2023)
- b. Risk Assessment (Financial, March 2023)
- c. Risk Assessment (Non-Financial, March 2023)
- d. Asset Register
- e. Standing Orders
- f. Financial Regulations

19. Meetings – To receive agenda items for next meeting and agree date of Meetings.

*Tiffany Pollock*

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Clerk to Tunstall Parish Council, 5<sup>th</sup> March 2023