

TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Thursday 13th July 2023

at 7.00pm in Tunstall Community Hall, Ashe Road, Tunstall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from any member of the public
 - b. Reports from County and District Councillors
4. Planning:
 - a. To discuss and agree response to the following Applications received:
DC/23/2156/OUT Proposal: Outline Application (Some Matters Reserved) - Hybrid planning application consisting of an outline planning application with all matters reserved except for access; for the erection of up to three dwellings and a full planning application for the replacement of one existing dwelling, widening of access road and provision of public open space.
Site address: Land At Tunstall Common, Tunstall, Suffolk
 - b. Any other applications forthcoming or planning matters:
To discuss and agree next steps from the Q&A session held for the possible proposed planning to the rear of the Childrens play area and Bowls Club.
5. To agree Minutes of meeting dated 28th June 2023
6. To discuss and agree allocations of projects for Councillor responsibility
7. To elect a Councillor for quarterly checks of the catchment pit.
8. Highways
 - a. To receive an update for ongoing flooding issues on School Road
 - b. To discuss and review data from the speed indicator device
9. Tunstall Common/Forest
 - a. To receive update from Cllr. Ross for Tunstall Common/Forest

10. To review and discuss Action Log.
11. Recreation Ground/Community Centre:
 - a. To receive update of the Community Hall Charity/Committee
 - b. To elect a Parish Council representative for Tunstall Community Hall Management Committee.
12. To appoint a non-signatory Councillor to conduct reviews of the systems of internal control on a quarterly basis with written report of any findings to be submitted to the Council.
13. To discuss received estimates so far for projects for the Outdoor 'Sport' and 'Play' funds and agree next steps.
14. To discuss play inspection report findings and agree next steps
15. Finance Matters:
 - a. To review accounts up to 31st May 2023
 - b. To accept Internal Auditor's Report for 2022/23 and 'Internal Auditors Report' of Part 3 of the Annual Governance and Accountability Return (AGAR) 2020/21
 - c. To declare Tunstall Parish Council exempt from Limited Assurance Review by PKF Littlejohn LLP and completion of Certificate of Exemption
 - d. To agree and complete Section 1 of Part 2 of the AGAR 2022/23
 - e. To agree and complete Section 2 of Part 2 of the AGAR 2022/23
 - f. To discuss banking arrangements with Barclays and to consider compensation offered
 - g. To authorise the following Invoices for Payment:

i. Suffolk Coastal Norse (Grass Cutting, April – June 2023)	£187.39
ii. Tunstall Community Hall	£25.00
iii. David Bracey (Play area inspection)	£120.00
iv. <i>Any other invoice presenting</i>	
 - h. To note Payments made since last meeting:
 - i. *None*
 - i. To note Payments received since last meeting:
 - i. *None*
 - j. To note Bank Balances as at 31st May 2023:

i. Barclays Bank (Current Account)	£5,279.60
ii. Suffolk BS (Tunstall Parish Council)	£6,544.46
iii. Suffolk BS (Tunstall Common Fund)	£71,347.83
iv. Natwest (MUGA Account)	£tbc
16. To receive agenda items for next meeting and agree date of Next Meetings

Tiffany Pollock

Clerk to Tunstall Parish Council, 6th May 2023