

# TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

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## NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Thursday 31<sup>st</sup> August 2023

at 7.00pm in Tunstall Community Hall, Ashe Road, Tunstall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
  - a. Reports or comment from any member of the public
  - b. Reports from County and District Councillors
4. To agree Minutes of meeting dated 13<sup>th</sup> July 2023
5. Planning:
  - a. To discuss and agree response to the following Applications received:  
DC/23/3026/FUL: Construction of a single storey extension to the front elevation for an additional bedroom en-suite and new entrance area  
Site address: 8 Orford Road, Tunstall, Woodbridge, Suffolk, IP12 2JN
  - b. Any other applications forthcoming or planning matters:  
To discuss and agree next steps from the Q&A session held for the possible proposed planning to the rear of the Childrens play area and Bowls Club.
6. To discuss the Tunstall Grapevine, Bulletin and webpage.
7. Highways
  - a. To discuss a message received from a resident with regard to flooding on Woodbridge Road.
  - b. To receive an update for outstanding flooding issues.
  - c. To receive an update for road safety improvements for the bend on Woodbridge/Orford Road.
8. Tunstall Common/Forest
  - a. To receive update from Cllr. Ross for Tunstall Common/Forest.
  - b. To discuss reports of overnight camping at Tunstall Common.

9. To discuss current grass cutting arrangement.
10. To review and discuss Action Log.
11. Recreation Ground/Community Centre:
  - a. To receive update of the Community Hall Charity/Committee
12. To appoint a non-signatory Councillor to conduct reviews of the systems of internal control on a quarterly basis with written report of any findings to be submitted to the Council.
13. To discuss and arrange a village litter pick.
14. To discuss received estimates so far for projects for the Outdoor 'Sport' and 'Play' funds and agree next steps.
15. To discuss quote received for the replacement cross bar for the swings.
16. Finance Matters:
  - a. To review accounts up to 31<sup>st</sup> July 2023
  - b. To receive an update for Barclays banking issues including compensation offered
  - c. To authorise the following Invoices for Payment:
 

i. Suffolk Coastal Norse (Grass Cutting, April – June 2023)	£187.39
ii. Tunstall Community Hall	£25.00
iii. David Bracey (Play area inspection)	£120.00
iv. <i>Any other invoice presenting</i>	
  - d. To note Payments made since last meeting:
 

i. T. Pollock (Clerks salary, July)	£335.84
ii. T. Brown (Internal auditor)	£210.00
iii. HMRC	£8.00
iv. East Suffolk Council (Election expenses)	£100.98
  - e. To note Payments received since last meeting:
    - i. *None*
  - f. To note Bank Balances as at 31<sup>st</sup> July 2023:
 

i. Barclays Bank (Current Account)	£1,674.53
ii. Suffolk BS (Tunstall Parish Council)	£6,544.46
iii. Suffolk BS (Tunstall Common Fund)	£71,347.83
iv. Natwest (MUGA Account)	£tbc
17. To receive agenda items for next meeting and agree date of Next Meetings.

*Tiffany Pollock*

Clerk to Tunstall Parish Council, 24<sup>th</sup> August 2023