

# TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

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## NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Thursday 28<sup>th</sup> September 2023

at 6.00pm in Tunstall Community Hall, Ashe Road, Tunstall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
  - a. Reports or comment from any member of the public
  - b. Reports from County and District Councillors
4. To agree Minutes of meeting dated 31<sup>st</sup> August 2023
5. To discuss received estimates so far for projects for the Outdoor 'Sport' and 'Play' funds and agree next steps.
6. Planning:
  - a. To discuss and agree response to the following Applications received:  
*None at time of publishing agenda*
  - b. Any other applications forthcoming or planning matters:  
To discuss and agree questionnaire for the proposed planning behind the Bowls Club and Playing Field.
7. Highways
  - a. To receive an update for outstanding flooding issues.
  - b. To receive an update for road safety improvements for the bend on Woodbridge/Orford Road.
8. Tunstall Common/Forest
  - a. To receive update from Cllr. Ross for Tunstall Common/Forest.
9. To review and discuss Action Log.

10. Recreation Ground/Community Centre:
- a. To receive update of the Community Hall Charity/Committee
11. To appoint a non-signatory Councillor to conduct reviews of the systems of internal control on a quarterly basis with written report of any findings to be submitted to the Council.
12. To discuss and arrange a village litter pick.
13. Finance Matters:
- a. To review accounts up to 31<sup>st</sup> August 2023
  - b. To authorise the following Invoices for Payment:
 

i. T Pollock (Clerks salary, September)	£335.84
ii. HMRC	£8.00
iii. Tunstall Community Hall	£25.00
iv. <i>Any other invoice presenting</i>	
  - c. To note Payments made since last meeting:
 

i. T. Pollock (Clerks salary, August)	£336.04
ii. HMRC	£7.80
iii. Mr. B. Firth-Clark (bench)	£150.00
iv. Clerks expenses	£181.48
  - d. To note Payments received since last meeting:
 

i. Lottery Grant	£9,999.00
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  - e. To note Bank Balances as at 31<sup>st</sup> August 2023:
 

i. Barclays Bank (Current Account)	£11,623.53
ii. Suffolk BS (Tunstall Parish Council)	£6,544.46
iii. Suffolk BS (Tunstall Common Fund)	£71,347.83
iv. Natwest (MUGA Account)	£tbc
14. To receive agenda items for next meeting and agree date of Next Meetings.

*Tiffany Pollock*

Clerk to Tunstall Parish Council, 24<sup>th</sup> September 2023