

TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Tuesday 30th January 2024

**at 6.00pm in the Committee Room at Tunstall Community Hall, Ashe
Road, Tunstall**

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from any member of the public
 - b. Reports from County and District Councillors
4. To agree Minutes of meetings dated 23rd and 30th November 2023
5. Highways
 - a. To receive an update for ongoing flooding issues
6. Planning:
 - a. To discuss and agree response to the following Applications received:
 - DC/24/0149/FUL - Proposal: Combination of single and two storey extension to rear of property, rebuilding of porch to front of property and change of appearance/materials. Construction of new outbuilding. Site address: 2 Hill Cottages, Snape Bridge, Tunstall, Woodbridge, Suffolk IP17 1ST
 - DC/24/0167/P3Q - Proposal: Prior approval for the conversion of barn to form four-bedroom dwelling. Site address: Plunketts Barn , School Road, Tunstall, Suffolk, IP12 2DA
 - b. Any other applications forthcoming or planning matters:
To discuss next steps for proposed planning behind the Bowls Club and Playing Field.
7. Update of individual Councillor Responsibilities by project.
8. To review and discuss Action Log.
9. Recreation Ground/Community Hall:
 - a. To receive update of the Community Hall Charity/Committee.

10. To appoint a Councillor responsible for the Speed Indicator Device (SID) and discuss possible purchase of a second SID.
11. Tunstall Common/Forest
 - a. To receive update from Cllr. Ross for Tunstall Common/Forest.
12. To discuss arrangements and funding of village flower boxes
13. To discuss funding of the Tunstall Bulletin
14. Finance Matters:
 - a. To receive Accounts as of 31st December 2023.
 - b. To discuss and agree draft budget for 2024/2025
 - c. To ratify precept request for 2024/25
 - d. To discuss moving bank arrangements online and adding an additional signatory
 - e. To discuss movement of MUGA reserves to the Community Hall
 - f. To authorise the following Invoices for Payment:

i. T Pollock (Clerks salary, January)	£379.44
ii. East Suffolk (Land for village sign)	£20.04
 - g. To note Payments made since last meeting:

i. Suffolk Digital (Bulletin 6 months)	£535.00
ii. HMRC	£10.00
iii. T Pollock (Clerks salary, December, incl backpay)	£585.84
iv. Mrs M Petersen (flower tubs)	£61.25
v. S. Corbett (sandbags)	£276.00
vi. Mr D Lowne (pump)	£503.94
 - h. To note Payments received since last meeting:

i. Natural England Grant Common Fund	£6,736.00
ii. Suffolk Building Society (interest) Common Fund	£2,006.03
 - i. To note Bank Balances as of 31st December 2023:

i. Barclays Bank (Current Account)	£12,198.06
ii. Suffolk BS (Tunstall Parish Council)	£6,663.31
iii. Suffolk BS (Tunstall Common Fund)	£80,089.86
iv. Natwest (MUGA Account)	£tbc
15. To accept and acknowledge resignation from Cllr. Barrow.
16. To elect Vice-Chair of the Parish Council and signing of the declaration of office.
17. Documentation – to review and accept where appropriate:
 - a. Standing Orders
 - b. Financial Regulations
18. Meetings – To receive agenda items for next meeting and agree date of Meetings.

Tiffany Pollock

Clerk to Tunstall Parish Council, 22nd January 2024