

TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Tuesday 20th February 2024

**at 6.00pm in the Committee Room at Tunstall Community Hall, Ashe
Road, Tunstall**

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Co-option of a Councillor and the signing of the Declaration of Acceptance of Office
4. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from any member of the public
 - b. Reports from County and District Councillors
5. To agree Minutes of meeting dated 30th January 2024
6. Highways
 - a. To receive an update for ongoing flooding issues
7. Planning:
 - a. To discuss and agree response to the following Applications received:
None at time of publishing
 - b. Any other applications forthcoming or planning matters:
To discuss next steps for proposed planning behind the Bowls Club and Playing Field
8. To review and discuss Action Log.
9. Recreation Ground/Community Hall:
 - a. To receive update of the Community Hall Charity/Committee.
10. To appoint a Councillor responsible for the Speed Indicator Device (SID) and discuss possible purchase of a second SID.
11. Update on Individual Councillor Responsibilities by project

12. Tunstall Common/Forest
 - a. To receive update from Cllr. Ross for Tunstall Common/Forest.
13. To discuss arrangements and funding of village flower boxes
14. To discuss next steps for Children’s play area.
15. To discuss quote received for grass cutting at the Community Hall and playing field.
16. Finance Matters:
 - a. To receive Accounts as of 31st January 2024.
 - b. To discuss moving bank arrangements online and adding an additional signatory
 - c. To authorise the following Invoices for Payment:
 - i. None
 - d. To note Payments made since last meeting:

i. T Pollock (Clerks salary, January)	£379.44
ii. East Suffolk (village sign)	£20.04
 - e. To note Payments received since last meeting:

i. Grace Church (donation towards bulletin)	£300.00
---	---------
 - f. To note Bank Balances as of 31st January 2024:

i. Barclays Bank (Current Account)	£11,912.06
ii. Suffolk BS (Tunstall Parish Council)	£6,663.31
iii. Suffolk BS (Tunstall Common Fund)	£80,089.86
iv. Natwest (MUGA Account)	£tbc
17. Documentation – to review and accept where appropriate:
 - a. LGA Model Councillor Code of Conduct
 - b. Equality and Diversity Policy
 - c. Grievance Policy and Procedure
 - d. Freedom of Information Procedure
 - e. Publication Scheme
18. Meetings – To receive agenda items for next meeting and agree date of Meetings.

Tiffany Pollock

Clerk to Tunstall Parish Council, 14th February 2024