

TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Wednesday 25th September 2024

at 6.00pm at Tunstall Community Hall, Ashe Road, Tunstall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from any member of the public
 - b. Reports from County and District Councillors
4. Co-option of a Councillor and signing of the Declaration of Acceptance of Office
5. To agree Minutes of meetings dated 9th July 2024
6. Highways
 - a. To receive an update for ongoing flooding issues
 - b. To discuss safety concerns raised on Orford Road
 - c. To consider funding request for a larger 'no left turn' sign for HGVs at the Snape Junction on Orford Road.
7. Planning:
 - a. To discuss and agree response to the following Applications received:
 - *None at time of publishing.*
 - b. Any other applications forthcoming or planning matters:
 - To receive an update from Cllr. Morgan for applications:
DC/24/0633/OUT – Outline Application (Some Matters Reserved) – for up to two dwellings and access with all other matters reserved. Address: Land At Tunstall Common, The Common, Tunstall.
DC/24/0621/FUL – Change of use of land from paddock to domestic curtilage. Address: Rose Cottage, The Common, Tunstall, IP12 2JR
8. To receive an update from Cllr. Morgan for the neighbourhood plan, including Bulletin article
9. To receive an update from Cllr. Broomfield from the SALC planning training

10. To receive an update from Cllr. Broomfield for the Energy Projects meeting
11. To receive an update from footpath warden – Cllr. Gilbert
12. To review and discuss Action Log.
13. Recreation Ground/Community Hall:
 - a. To receive update of the Community Hall Charity/Committee.
14. To receive an update from Cllr. Morgan as representative for East Suffolk Planning Alliance
15. To discuss the village website and updates going forward
16. To discuss funding for an additional pump for Tunstall Common
17. To discuss and agree quotes received for the shelter for the Children’s play area
18. Clerk to reconfirm her role and indicate where Councillors need to take ownership.
19. Tunstall Common/Forest
 - a. To receive update from Cllr. Ross for Tunstall Common/Forest, including reports made via ‘Tree alert’ and next steps.
20. Finance Matters:
 - a. To receive Accounts as of 31st August 2024.
 - b. To authorise the following Invoices for Payment:

i. Mrs T. Pollock (clerks salary, August)	£371.84
ii. Mrs T. Pollock (clerks salary, September)	£371.84
iii. Suffolk Digital (flood protection card)	£55.00
 - c. To note Payments made since last meeting:

i. Mrs T. Pollock (clerks salary, July)	£371.84
ii. SALC (training)	£38.40
iii. SALC (training)	£126.00
 - d. To note Payments received since last meeting:
 - i. *None*
 - e. To note Bank Balances as of 31st August 2024:

i. Barclays Bank (Current Account)	£8,801.56
ii. Suffolk BS (Tunstall Parish Council)	£4,754.05
iii. Suffolk BS (Tunstall Common Fund)	£80,089.86
21. Documentation – to review and accept where appropriate:
 - a. Financial Regulations
 - b. Grants Award Policy
22. Meetings – To receive agenda items for next meeting and agree date of Meetings.

Tiffany Pollock

Clerk to Tunstall Parish Council, 17th September 2024