

# TUNSTALL PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

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## NOTICE OF TUNSTALL PARISH COUNCIL MEETING

Wednesday 18<sup>th</sup> December 2024

**at 5.30pm at Tunstall Community Hall, Ashe Road, Tunstall**

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
  - a. Reports or comment from any member of the public
  - b. Reports from County and District Councillors
4. To agree Minutes of meetings dated 6<sup>th</sup> November 2024
5. To receive an update for the development of the Community Emergency plan
6. To discuss and consider an event for 80<sup>th</sup> Anniversary for VE Day next year
7. Tunstall Common/Forest
  - a. To receive an update from Cllr. Ross for Tunstall Common/Forest
8. To discuss the village website and updates going forward
9. Highways
  - a. To elect a Councillor to represent Highways
  - b. To receive an update for ongoing flooding issues
  - c. To receive an update for the request of a larger 'no left turn' sign for HGVs at the Snape Junction on Orford Road and missing chevron sign on Ashe Road.
10. Planning:
  - a. To discuss and agree response to the following Applications received:  
To confirm No objections to the following application
    - Proposal: DC/24/3896/FUL Alterations for rear garden amenity space including erection of brise soliel, summer house, extended driveway, new fencing and removal of gas tank together with installation of air source heat pump and PV Panels to the front elevation roof and blocking up of

existing utility door to create W.C. Site address: 5 Orford Road, Tunstall, Woodbridge, Suffolk, IP12 2JN.

b. Any other applications forthcoming or planning matters:

11. To receive an update from Cllr. Morgan for the neighbourhood plan
12. To discuss and consider costs for clearing the attenuation pond
13. To review and discuss Action Log.
14. To discuss and agree defibrillator training
15. To discuss and agree Councillor training
16. Recreation Ground/Community Hall:
  - a. To receive update of the Community Hall Charity/Committee.
17. To receive an update from Cllr. Morgan as representative for East Suffolk Planning Alliance
18. Finance Matters:
  - a. To receive Accounts as of 30<sup>th</sup> October 2024.
  - b. To discuss draft budget for 2024/25
  - c. To authorise the following Invoices for Payment:
    - i. T Pollock (Clerk expenses) £228.20
  - d. To note Payments made since last meeting:
    - i. Suffolk Digital (flood card) £55.00
    - ii. D Lowne (padlock) £18.34
  - e. To note Payments received since last meeting:
    - i. M Spencer (donation for children's play area shelter) £300.00
  - f. To note Bank Balances as of 30<sup>th</sup> October 2024:
    - i. Barclays Bank (Current Account) £14,466.96
    - ii. Suffolk BS (Tunstall Parish Council) £4,838.15
    - iii. Suffolk BS (Tunstall Common Fund) £80,208.71
19. Documentation – to review and accept where appropriate:
  - Standing Orders
  - LGA Model Councillor Code of Conduct 2020
20. Meetings – To receive agenda items for next meeting and agree date of Meetings.

*Tiffany Pollock*

Clerk to Tunstall Parish Council, 10<sup>th</sup> December 2024