

Minutes of Tunstall Parish Council Meeting

Held on 3rd November 2022 ~ 7.00pm

Tunstall Community Hall

Members

Cllr. Karol Silovsky
Cllr. Oliver Morgan
Cllr. Lesley Cresswell

Cllr. Kevin Ross
Cllr. Andy Vince
Cllr. Sophy Yeoman

Cllr. Patricia Bessey
Cllr. Bruce Firth-Clark

Present

Cllr. Karol Silovsky
Cllr. Andy Vince
Cllr. Sophy Yeoman

Cllr. Kevin Ross
Cllr. Lesley Cresswell
Cllr. Bruce Firth-Clark

Attendees

Tiffany Pollock (Clerk)

One member of the public.

1. To receive Apologies for absence:

Apologies had been received from Cllr. Oliver Morgan and Cllr. Patricia Bessey these apologies were accepted.

2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items (either pecuniary or non-pecuniary):

No declarations of interest were made.

3. Public Participation (15 minutes Maximum) – To receive:

a) Reports or comment from any member of the public

A member of the public raised concerns that flooding issues in the village had been forgotten and referred to the Parish Council meeting minutes of 21st July 2022.

Councillors reassured the member of public that flooding issues have not been forgotten and that concerns will be raised at a meeting with Highways next week. Councillors explained that the Clerk is continuing to chase East Suffolk Council Planning department for a response to the letter which had been sent in regard to the flooding on School Road.

The member of the public reported that Highways had previously advised that drains on School Road would be cleared and that this had still not been done.

The sign on Ashe Road has not been repaired which has been ignored since May as well as the sign on the crossroads of Mill Lane. Councillors advised that this would be reported back to the Highways meeting next week.

Chair's initials:

b) Reports from County and District Councillors

No reports had been received.

4. Highways

a) To discuss a request for an inquiry into East Suffolk Council planning linked to possible misrepresentations in the Local Plan

After a short discussion Councillors decided not to join the request for an injury into East Suffolk Council planning.

5. To agree minutes of meeting dated 29th September 2022

Cllr. Yeoman proposed the minutes to be adopted as a true record of the meeting. This was seconded by Cllr. Vince and all Councillors were in agreement.

6. To review and discuss Action Log:

- Bank Mandate Changes – The mandate change has not yet been completed, Cllr. Vince will be going into branch, Cllr. Silovsky has written a letter as requested. The Clerk will continue to chase.
- Flooding – The Clerk will continue to chase East Suffolk Planning for a response from the letter highlighting the flooding on School Road next to Alde House. The Clerk will request if Cllr. Herring is able to assist with a response.
- Dog Poo Stickers – The Clerk has requested these from Norse.
- Highways – speeding on Woodbridge Road, estimate of costs for the bend on Orford Road – Awaiting quotes from Highways.
- Joint Committee meeting with Tunstall Community Hall Trustees – Date to be confirmed.
- Memorial bench replacement – Quotes received and forwarded onto Councillors, to be discussed as an agenda item.
- SID Data – Clerk will obtain data from the SID.
- Additional post for the SID at Snape Maltings – Decision on exact location to be made, Clerk to contact the Police/Highways to establish permitted locations.

Action: Clerk

7. Recreation Ground/Community Hall:

a) To receive update of the Community Hall Charity/Committee, including a date for Joint committee meeting.

Cllr. Herring is no longer able to Chair a joint committee meeting due to jury service, but Mr. French who is a retired solicitor is willing to step in. The Memorandum of Understanding has been reviewed by Mr. French and he has offered to write a draft management agreement containing the agreed terms of both committees. Once the draft management agreement

Chair's initials:

has been reviewed and sent to both Councillors and Community Hall Trustees, a date for a joint committee meeting will be arranged.

Action: Clerk

- b) To discuss a possible replacement of the memorial bench in the children's play area or making a memorial area where the bench was.

Cllr. Ross indicated that he would be willing to donate two cast iron ends to make a new bench. Cllr. Firth-Clark will pass these onto his son who will provide a quote to build and install.

Action: Clerk

8. Tunstall Common/Forest

- a) To receive update from Cllr. Ross for Tunstall Common/Forest.

Cllr. Ross will be meeting Neil Lister from the AONB tomorrow for a work party and advised that there may be a small fire on the Common in the afternoon.

9. To discuss a response and consider the request for two Council representatives for the meeting of the Sea Link and Euro Link consultations.

Councillors felt that information provided on the projects was not clear and would like further details of the proposals, the Clerk will request this. Cllr. Cresswell agreed to attend the briefing on 28th November, however asked Councillors to provide their comments prior to this.

Action: Clerk

10. To consider quote received for printing of the Tunstall Bulletin.

Cllr. Firth-Clark proposed that the new quote should be accepted this was seconded by Cllr. Yeoman and all Councillors were in agreement.

Councillors suggested that due to an increase in costs St. Michaels Church and Grace Church should be approached for a request for donation.

Action: Clerk

11. To elect three Councillors for the finance committee.

Cllr. Silovsky and Cllr. Firth-Clark indicated that they would be willing to form a finance committee, this was proposed by Cllr. Yeoman and seconded by Cllr. Cresswell and all were in agreement.

Action: Clerk

12. Finance Matters:

- a) To receive accounts as of 30th September 2022

The Clerk had circulated the accounts as of 30th September 2022 and explained that the bank statement for July had not been received and that a new one would not be issued until the mandate changes are complete.

The August bank statement for the MUGA account had not yet arrived.

Cllr. Silovsky proposed the accounts be adopted as a true record of the Councils finances, this was seconded by Cllr. Vince and all Councillors were in agreement.

b) To discuss draft budget for 2023/2024

The draft budget had been circulated to Councillors prior to the meeting, this will be reviewed again at the next meeting.

c) To review and agree grant requests received (to be paid April 2023)

Councillors discussed requests received and agreed to fund the following:

- Tunstall Bowls Club £450.00
- Community Lawn Mower (for cutting the Churchyard and surrounding footpaths) £150.00
- Tunstall Community Hall (refurbishment of the Committee Room) £400.00

This was proposed by Cllr. Yeoman and seconded by Cllr. Ross, all Councillors were in agreement.

d) To authorise the following Invoices for Payment:

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|---------------------------------------|---------|
| i. T Pollock (Clerks Salary, October) | £292.92 |
|---------------------------------------|---------|

The above payment was proposed by Cllr. Yeoman, seconded by Cllr. Silovsky and all were in agreement it be paid.

e) To note Payments made since last meeting:

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|------------------------------|---------|
| i. SALC (Six months payroll) | £54.00 |
| ii. K Ross (Tunstall Common) | £591.06 |

f) To note Payments received since last meeting:

- | | |
|---|-----------|
| i. East Suffolk (2 nd half of precept) | £5,125.51 |
| ii. Suffolk Building Society (interest) | £12.82 |

g) To note Bank Balances as of 30th September 2022:

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|------------------------------------|------------|
| i. Barclays Bank (Current Account) | £6,255.34 |
| ii. IBS (Tunstall Parish Council) | £6,462.10 |
| iii. IBS (Tunstall Common Fund) | £63,974.13 |
| iv. Natwest (MUGA Account) | £tbc |

All listed payments were accepted by all, proposed by Cllr. Yeoman, seconded by Cllr. Silovsky.

13. To discuss the warm room initiative and holding an event in collaboration with Tunstall Community Hall

It was suggested that this item be discussed jointly with item 14, which concerns the forthcoming cost of living event on 26th November. The Chair stated that both were entirely different as the cost-of-living event was a one-off event and the warm room initiative was intended to be a regular occurrence.

The suitability of the Village Hall for such an event was discussed and it was mentioned that it was not the most comfortable of venues, would be expensive to heat, and as such may not be the best place to hold a regular event.

The pub was suggested as a possible alternative venue, but it was confirmed that they had been asked previously and were not keen to do so.

It was agreed that perhaps the event on 26th of November could be used as a ‘test event’ to judge whether there might be a good uptake of potential further get togethers.

14. To receive an update for the Cost of Living Event on Saturday 26th November

As the Clerk, who is the lead in this venture, was not present, discussions around this event were limited. Concern was raised about who might be available to assist on the day and how they might help. It was agreed that the Clerk should send out an email with these details. Donation point posters had been given out to those involved in collecting donated items.

It was also felt that it might be a good idea to have leaflets/flyers available on the day with details of persons and organisations who might be able to assist anyone who was struggling with the cost of living.

Action: Clerk

15. Planning:

- a) To discuss and agree response to the following Applications received:

There were no applications, but a lengthy discussion ensued concerning the planned development at Rendlesham and the proposed development at Tunstall.

All Councillors expressed their concern about the number of new and proposed developments in the area and their possible impact on local services and the potential for vastly increased traffic in the area.

Councillors were unsure as to whether they could comment on the Rendlesham development as it is not in the Parish of Tunstall, but it was agreed that it might be something that could be referenced in the forthcoming meeting with the landowner and his representatives on 17th November.

Councillors expressed the desire to have an additional meeting to discuss the proposed Tunstall development but felt that it would be best to wait until after the meeting on 17th November when they would have a clearer idea of the landowners' intentions.

- b) Any other applications forthcoming:

- *There were none*

Chair's initials:

16. Meetings – To receive agenda items for next meeting and agree date of meetings

Traffic Survey meeting – Tuesday 8th November 1.30pm

Tunstall Development meeting – Thursday 17th November 6.30pm

Next Parish Council meeting – date tbc

Action: Clerk

The meeting closed at 9.25pm.

Signed:
Cllr. Karol Silovsky, Chair

Date:

Tiffany Pollock
Clerk to Tunstall Parish Council

Chair's initials: