

Minutes of Tunstall Parish Council Meeting

Held on 9th July 2024 ~ Following the Annual Parish Meeting,
Tunstall Community Hall

Members

Cllr. Karol Silovsky
Cllr. Oliver Morgan
Cllr. Neil Gilbert

Cllr. Kevin Ross
Cllr. Patrick Spencer
Cllr. Ben French

Cllr. David Broomfield
Cllr. John Denny

Present

Cllr. Karol Silovsky
Cllr. Kevin Ross
Cllr. Oliver Morgan

Cllr. David Broomfield
Cllr. Ben French

Cllr. John Denny
Cllr. Neil Gilbert

Tiffany Pollock (Clerk)

1. To receive apologies for absence

Apologies had been received from Cllr. Spencer, these were accepted by all. Apologies had also been received from Cllr. Andrew Reid (County Councillor).

2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)

There were none.

3. Public Participation - To receive:

a) Reports or comment from any member of the public

The Clerk had received comments from members of the public requesting if the playing field could be cut an extra 2 times during the summer months, if the net for the goal post could be replaced and if the MUGA could be left open for free play during school holidays.

Councillors agreed that an additional cut could be funded, this was proposed by Cllr. Silovsky and seconded by Cllr. Gilbert.

The Clerk was asked to obtain quotes for a new goal post net. Cllr. Silovsky explained that the MUGA is free to use for all residents however residents would need to book their slot online. Cllr. Silovsky will discuss this with the Community Hall Trustees.

A resident had also contacted the Clerk to request if signage could be installed on the B1069 towards Snape warning traffic to slow down due to the junction outside Dunningworth Hall.

The Clerk was asked to contact the Community liaison officer at Highways.

Cllr. Broomfield entered the meeting.

Cllr. Gilbert advised that he had been in contact with two residents with regards to footpaths needing to be cleared. East Suffolk have confirmed that hedges are cut during winter months unless deemed as an emergency. Cllr. Gilbert asked the Clerk to request for the hedge at Hockett Crescent to be cut sooner.

Cllr. Morgan has attended the Alde and Ore Community Partnership meeting and confirmed that works planned to Snape Maltings has been delayed for one year. The minutes will be forwarded onto all Councillors once received.

4. To agree minutes of meetings dated 30th May 2024

Cllr. Silovsky proposed the minutes to be adopted as a true record of the meeting. This was seconded by Cllr. Gilbert and all Councillors were in agreement.

5. Highways

a. To receive an update for ongoing flooding issues

Cllr. Broomfield advised that the current systems seem to be working well. Surveys are being done which will then lead onto designs being produced. A ditch will be dug on School Road towards Blaxhall and a ditch has already been dug on Snape Road at the top of Walk Farm Road. Discussions will be ongoing with relevant landowners.

There was a short discussion regarding the continuing flooding on the highway on School Road outside Alde House, Cllr. Broomfield confirmed that highways have acknowledged this but there is no remaining budget to fund a resolution but would encourage all to continue to report this on the highways 'report it' tool.

Cllr. Broomfield reported that residents had done their training for using the village pump and that the WhatsApp group is working well. Cllr. Broomfield proposed that a letter of thanks should be sent to the voluntary resident who has worked on the flood issues throughout the village, Councillors supported this suggestion.

Thanks, was also given to Cllr. Broomfield and Cllr. Morgan for their continued work with flooding matters.

Cllr. Gilbert requested for flooding updates to be added to the Tunstall Bulletin.

6. Planning:

a. To discuss and agree response to the following applications received:

- *There were none*

b. Any other applications forthcoming or planning matters:

- **To discuss next steps for planning meeting at East Suffolk for applications:**

DC/24/0633/OUT – Outline Application (Some Matters Reserved) – for up to two dwellings and access with all other matters reserved. Address: Land At Tunstall Common, The Common, Tunstall.

DC/24/0621/FUL – Change of use of land from paddock to domestic curtilage.

Address: Rose Cottage, The Common, Tunstall, IP12 2JR

Cllr. Morgan explained the process for the planning meeting at East Suffolk, there will be three main counter presentations made by Cllr. Wilson, a representative from residents and a representative of the Parish Council.

Cllr. Morgan highlighted that there have been 11 objections logged from residents of The Common and would like to request a representative from the Parish Council to attend the meeting. After a short discussion Cllr. Morgan was unanimously elected to represent the Parish Council.

7. To discuss next steps for developing a neighbourhood plan

Cllr. Morgan has discussed the neighbourhood plan with East Suffolk and Cllr. Wilson who is happy to support. The plan will take approximately three years to complete with the emphasis of the Parish shaping future developments rather than being influenced by others. The first step will be to provide East Suffolk with a map identifying the village boundary, Tunstall will then be designated as preparing a neighbourhood plan.

Consultants are usually used to help develop plans with grants of up to £10,000 being available for this. Councillors agreed to move forward with the neighbourhood plan, led by Cllr. Morgan, this was proposed by Cllr. Broomfield and seconded by Cllr. Silovsky, all Councillors agreed.

Councillors are very keen to invite representations and ideas from residents on the emerging plan and Cllr. Morgan agreed to write an article for September's bulletin.

Cllr. Morgan gave his apologies and left the meeting.

8. To review and discuss Action Log

- Flooding – The Clerk will continue to chase East Suffolk Planning for a response from the letter highlighting the flooding on School Road next to Alde House. This has been copied to Cllr. Wilson for assistance. No further update.
- Highways – speeding on Woodbridge Road, estimate of costs for the bend on Orford Road for installation of double yellow lines on School Road and movement of white lines at the junction - No further update.
- Additional post for the SID at Snape Maltings – Decision on exact location to be made, Clerk has contacted the Police for location. No further update.

9. Recreation Ground/Community Hall

a. To receive an update of the Community Hall Charity/Committee

Cllr. Silovsky advised Councillors that the Clerk will be returning as a Trustee of the Community Hall. Cllr. Denny asked if there could be a table tennis purchased, as well as lines reinstated for a badminton court and a boules pitch on the playing field.

Cllr. Silovsky advised that an old tennis table had been recently disposed of due to lack of use and needing a complete refurbishment and that the lines for badminton had been removed as this had not been played for many years. Cllr. Silovsky will discuss this further with the Trustees.

Chair's initials:

10. To discuss Councillor communication and meeting attendance

Cllr. Broomfield reminded Councillors that we need to commit to full attendance at meetings and that Councillors should acknowledge email communication as it is not always clear who has read or seen them.

Councillors pointed out that they collectively try to attend all meetings and read all communication.

Cllr. Gilbert stated that the meeting originally scheduled to take place on 16th May was re-arranged to 30th May. Sadly, it transpired for Cllr. Gilbert that this date clashed with a prior commitment. Cllr. Silovsky was informed of this clash and permission was asked if Cllr. Gilbert could leave during the meeting, which was granted.

11. Tunstall Common/Forest

a. To receive update from Cllr. Ross for Tunstall Common/Forest

Cllr. Ross warned of fire risks particularly at this time of year, he asked all Councillors to remain vigilant when visiting Tunstall Common or Forest. Cllr. Ross highlight that the disease is still previous in the Oak trees at Wantisden, this will not be eradicated fully as many diseases are transported into the UK via imported timber. Cllr. French suggested writing to the MP with our concerns and agreed to help Cllr. Ross with this. Cllr. Broomfield highlighted the ‘tree alert’ too on the Forestry Commission website.

Cllr. Silovsky declared that the Standing Orders were suspended to allow the meeting conclude, all Councillors were in agreement.

12. Finance Matters:

a) To accept and sign Accounts to 31st May 2024

The Clerk advised that the bank statement had not yet been received and that accounts will be circulated to all as soon as possible.

b) To authorise the following Invoices for Payment:

- i. *There were none*
- ii. *Any other invoice presenting*

c) To note Payments made since last meeting:

i. Mr T Brown (auditor)	£300.00
ii. Mrs T Pollock (clerks salary)	£371.84
iii. Mrs T Pollock (clerks expenses)	£174.11
iv. SALC (training)	£42.00
v. Mr D Bracey (play area inspection)	£120.00

b) To note Payments received since last meeting:

- vi. *None*

c) To note Bank Balances as of 31st May 2024:

i. Barclays Bank (Current Account)	£tbc
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Chair’s initials:

ii. IBS (Tunstall Parish Council)	£4,754.05
iii. IBS (Tunstall Common Fund)	£80,089.86

13. Documentation – to review and accept where appropriate:

a. Financial Regulations

This was deferred to the next meeting.

14. Meetings – To receive agenda items for next meeting and agree date of Meetings

Items to add to the next agenda:

- Items from this meeting.

The date of the next meeting was agreed for Wednesday 25th September, 6.00pm, in Tunstall Community Hall.

Meeting closed at 8.09pm.

Signed:
Cllr. Karol Silovsky, Chair

Date:

Tiffany Pollock
Clerk to Tunstall Parish Council

Chair's initials: